Presentation   Rubric

CRITERIA	EXCELLENT 4	Proficient 3	Developing 2	Beginning 1-0
1. Content	Topic is tightly focused and relevant; presentation contains accurate information with no face errors or questionable content.	Topic is adequately focused and relevant; major facts are accurate and generally complete	Topic would benefit from more focus; presentation contains some errors or omissions	Topic lacks relevance or focus; presentation contains multiple face errors
2. Organization	Ideas are presented in logical order with effective transition between major ideas; presentation is clear and concise.	Most ideas are in logical order with adequate transition between most major ideas; presentation is generally clear and understandable	Some ideas not presented in proper order; transitions are needed between ideas; some parts may be wordy and unclear	Ideas are not presented in proper order; transitions are lacking between major ideas; several parts of presentation are wordy and unclear.
3. Completeness	Presentation provides good depth and detail; ideas well developed; facts have adequate background; presentation is within specified length	Presentation provides adequate depth; few needed details are omitted or not fully developed; major ideas adequately developed; presentation is within specified length	Additional depth is needed in places; important information omitted or not properly developed; presentation is too short or too long	Presentation does not provide adequate depth; key details are omitted or undeveloped; presentation is too short or too long
4. Grammar or Mechanics	Presentation contains no grammar errors; sentences are free of jargon; complete and easy to understand	Presentation has no serious grammar errors; sentences are mostly jargon-free; complete and understandable	Presentation may contain some grammar or sentence errors; sentences may contain jargon or are too long or hard to follow	Presentation contains several major grammar or usage error; sentences are too long, incomplete or contain excessive jargon

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5. **Documentation**	Unanticipated effective message support provided in the form of facts and visual aids; sourcing is current and supports major ideas	Adequate message support provided for key concepts by facts and visual aids; sourcing is generally adequate	Some message support provided by facts and visual aids; sourcing may be outdated or thin; visual aids need work	Little or no message support provided for major ideas; visual aids are missing or inadequate; little or no sourcing provided
6. **Delivery**	Consistent good volume and energy; proper pace and diction; unanticipated delivery strategies; avoidance of distracting gestures; professional appearance; visual aids used effectively	Adequate volume and energy; generally good pace and diction; few or no distracting gesture; professional appearance visual aids used adequately	More volume and or energy needed at times; pace too slow or fast; some distracting gestures or postures; adequate appearance; visual aids could be improved	Low volume or energy; pace too slow or too fast; poor diction; distracting gestures or posture; unprofessional appearance; visual aids poorly used.
7. **Interactions**	Excellent good eye contact with audience; unanticipated interaction strategy; excellent listening skills; answers audience questions with authority and accuracy	Good eye contact with audience; displays ability to listen; provides adequate answers to audience questions	Additional eye contact needed at times; better listening skills needed; some difficult answering audience questions	Little or no eye contact with audience; poor listening skills; uneasiness or inability to answer audience questions